

College of Engineering
University of Puerto Rico
PO BOX 9040
Mayagüez, PR 00681-9040



PROGRAM OBJECTIVES

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Arocho	(Chance	llor) the	Univer	sity of F	Puerto	Rico at I	Mayagü	iez, seek to
derive	benefits	from co	operati	ve effor	ts in	developin	g highl	y qualified
professi	onal eng	ineers.						-

ADMINISTRATION OF THE PROGRAM

The Company <u>In Hell Jechnologies</u> and the Cooperative Education Office of the School of Engineering will work closely together to insure maximum program effectiveness. Both the cooperative industry and the University will designate a Coordinator who will be primary contact for all matter involving the combined agreement are followed, will also confer periodically regarding any new problems, changes, or arrangements that may deemed necessary as the program develops. Subsequent arrangements will be based on their mutual agreement on what actions are required.

SELECTION, ELIGIBILITY AND BENEFITS

Students can apply for participation in the Cooperative Education Program when they have satisfactorily completed the requirements set by the cooperating industry's regulations. Students are eligible for selection through this program when they are officially accepted as Cooperative Education Students at the University of Puerto Rico and have completed at least their third academic year of study with a general grade point average of 2.50 or more on a 4.00 scale.

Students participating in the Cooperative Education Program should be provided competitive pay benefits in accordance with the standards established by the industry for any consultant and this salary will not be less than the minimum salary required by the Cooperative Education Program Office. Such salary should be representative of the education and work experience of the student.



All applicants will be considered for employment without regard of race, creed, color, sex or national origin. However, only U.S. citizens or residents can be considered.

The pattern of work and study will be for at least a semester and a summer designed to conform to the semester or summer of the academic calendar of the university.

Work Assignment Procedure:

Initial work assignments at <u>Writed lechnologie</u> will recognize the student's level of academic attainment, and progressively more responsible assignments will be made for each subsequent work period. In addition, the assignments will be consistent with the career objectives of the student whenever possible.

The student's first two months of employment will be considered a trial period during which strengths and weaknesses are carefully observed and assessed and needed help is given as required to improve aspects of the student's performance.

Promotion Procedures

Students are eligible for the selection through this program when they are officially accepted as Cooperative Education Students at the University and have completed at least their third academic year of study. They will enter a Student Trainee grades as such times as they have satisfactorily completed the requirements set by the cooperating industry's regulations.

Quality of Work and Study for Retention



The Coordinators will insure that the quality of the both work and the study undertaken by cooperative program participants is maintained at a level sufficient to merit continuing participation on the program. Specifically, students must maintain a grade point average of 2.5 or more in academic studies and must perform satisfactorily in related work assignments to remain in the program. When performance is unsatisfactory or established academic standards are not maintained, students may be removed for the program. The Cooperative Education Program office will initiate the removal action, but it will only do that after written certification of failure is received from the participating company.

Procedures at the End of Program:

A cooperative Education service does not commit either the cooperating industry or the student to employment after graduation.

General:

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Company Authorized Coop Program Address and Telephone: Hamilton Sundstrand One Hamilton Rand, M/53-2-A2 Windsor Locks, CT 06096-10 Date: 10/6/2006	Director Engineering Coop PO BOX 9040 Mayagüez, PR 00681-9040 (787) 265-3823/Fax: (787) 833-6965
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