

HISPANIC EDUCATIONAL TELECOMMUNICATIONS SYSTEM
The Learning Anytime Anywhere (LAAP) Program
University of Puerto Rico - Central Administration
San Juan, Puerto Rico

**COLLABORATION AGREEMENT FOR
ONLINE COURSE DEVELOPMENT**

We hereby agree, that *Dr. Mario Núñez Molina*, a full-time faculty member at the *Social Sciences Department of the University of Puerto Rico - Mayagüez Campus*, a fully accredited institution and a member of HETS, will develop a *credit* course on *Folkloric Systems of Assistance*. The course will be developed based on the proposal submitted to the HETS-LAAP Project and selected, after a review process, for a LAAP funding.

Requirements for course development and delivery will be met following the specified guidelines of the HETS-LAAP *Request for Proposals (Attachment 1.)* Course will be developed throughout a period of nine months, starting on February 15, 2002 or after this form is signed by all parties, and must be completed and ready for evaluations no later than November 15, 2002. Copyright and intellectual property issues arising from the development and delivery of online courses will be addressed and solved within the policies subject to the faculty's institution's local guidelines.

R We hereby agree that, in order to insure the best quality standards for online learning, this online course will be assessed, once finished, in two phases. First, the institution will evaluate the online course at the required level, and after that, the department will communicate to HETS, in writing, that the course is complete. Second, the faculty member will make the course available to the HETS-LAAP Online Instructional Designer who will proceed to assess the course for approval or recommendations to refine it.

HETS will provide LAAP funding to the institution in the total amount of \$7,220.00, including \$ 720.00 for fringe benefits. Based on HETS-LAAP Request for Proposals, faculty would be paid \$ 4,000.00 for developing this course and the institution would receive \$ 2,500.00 for providing staff assistance and technical support for the development and delivery of this course. Compensations will be made from the HETS-LAAP account #538904, at the University of Puerto Rico, to the *Mayagüez Campus of the University of Puerto Rico*, in two (2) equal installments by transferring the approved funds to the account # 539336.

Once the HETS-LAAP funds are transferred to the *Mayagüez Campus of the University of Puerto Rico*, any adjustment made to the allocation of these HETS-LAAP funds will be the sole decision and responsibility of the institution and HETS will not be made accountable. Transfer of the first half of the HETS-LAAP compensation will be made by March 30, 2002, provided the faculty and the institution have sent to HETS a detailed plan and schedule for the development of the course, including specific activities for staff and technical support, and after all parties have signed this agreement. Second half of the compensation will be made by December 15, 2002 upon completion of the course evaluations, and certification, by both the institution and HETS, that the course is complete and ready for delivery.

R The *University of Puerto Rico - Mayagüez Campus* commits to offer and deliver the online course starting in 2003 and at least once a year for a period of three years. HETS commits to list and describe the course on the Virtual Plaza and will make available all detailed information about the course, provided by the institution, in the online catalog.

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All parties state that we have prepared and completed the entire content of this memorandum of collaboration and hereby endorse it, acknowledging that the same reflects our commitments, agreements and understandings.

Mario Núñez Molina Mario A. Núñez 22/1/02
Mario Núñez Molina, Ed. D. Signature Date
Professor

Mildred Chaparro, Ph.D.
Acting Dean of Academic Affairs
Mildred Chaparro January 22, 2002
Name and Title Signature Date
Official Representative
Mayagüez Campus - UPR

Nitza M. Hernández Nitza M. Hernández Feb 25/02
HETS Executive Director Signature Date
LAAP Program Director

Antonio García Padilla, Esq.
President

Name and Title Signature Date
Official Representative
University of Puerto Rico

Appearing solely as custodian of
the funds and not as a party to
this agreement

Pablo Rodríguez 6/20/02
Prof. Pablo Rodriguez Fecha
Rector Interino
UPR - RUM

ECW