



CERTIFICACIÓN NÚMERO 15-25

La que suscribe, Secretaria del Senado Académico del Recinto Universitario de Mayagüez de la Universidad de Puerto Rico, **CERTIFICA** que en la reunión ordinaria celebrada en la sesión del martes, 24 de marzo de 2015, este organismo **APROBÓ LA PETICIÓN DEL COLEGIO DE ADMINISTRACIÓN DE EMPRESAS RELACIONADA A LA SOLICITUD DE UNA TRANSCRIPCIÓN DE CONDUCTA PARA CASOS DE TRANSFERENCIAS Y TRASLADOS.**

Se aprobaron los siguientes cambios:

1. Cambiar los criterios de elegibilidad para transferencias de instituciones educativas fuera de la UPR. Los criterios descritos en el Catálogo Académico del Recinto Universitario de Mayagüez (RUM) deben enmendarse como sigue:

Contenido actual del catálogo	Cambio propuesto al inciso (a)
<p>Transfers from Outside the University of Puerto Rico System</p> <p>Any student who has approved courses taken at any college-level accredited institution outside the University of Puerto Rico shall be considered a transfer student applicant.</p> <p>Eligibility Criteria:</p> <p>Candidates for admission with advanced standing by transfer from accredited colleges or universities must fulfill the following requirements:</p> <ul style="list-style-type: none"> (a) Be free of any disciplinary action at the previous institution. (b) Have completed at least 48 credits hours with a minimum 2.0 GPA (on a scale of 1 to 4). (c) Comply with specific departmental requirements. 	<p>Sustituir el inciso (a) por:</p> <ul style="list-style-type: none"> (a) <i>Be free of any disciplinary process pending for resolution at the previous institution.</i> (b) (Igual al actual.) (c) (Igual al actual.)

2. Cambiar la lista de documentos que deben acompañar la solicitud para transferencias de instituciones educativas fuera de la UPR. Los documentos numerados en el Catálogo Académico del Recinto Universitario de Mayagüez (RUM) deben enmendarse como sigue:

Contenido actual del catálogo	Cambio propuesto al inciso (a)
<p>Application Procedure: Applications must be accompanied by the following documents:</p> <ul style="list-style-type: none"> (a) Two official transcripts of all courses previously taken in any post-secondary level institution. (b) A copy of the catalogue or announcements of the institutions attended, describing the courses offered. This applies only to institutions outside Puerto Rico. (c) A certified check or money order for \$33.00 payable to the University of Puerto Rico. Late fee \$49.50. <p>All documents should be mailed to:</p> <p>U.P.R.- Mayagüez Campus ADMISSION OFFICE Call Box 9000 Mayagüez, P.R. 00681-9000</p>	<ul style="list-style-type: none"> (a) (Igual al actual.) (b) <i>Transcript of Conduct certified by the Dean of Students of the institution of origin. If the institution does not have such document available, UPRM will provide a form to be completed and certified as described.</i> (c) Igual al inciso (b) actual. (d) Igual al inciso (c) actual.

3. Cambiar el procedimiento para transferencias internas. Los requisitos descritos en el Catálogo Académico del RUM deben enmendarse como sigue:

Contenido actual del catálogo	Cambio propuesto al inciso (a)
<p>Internal Transfers</p> <p>Undergraduate students of the Mayagüez Campus may apply for transfer from one program to another program within campus. Transfer applicants must meet the following requirements:</p> <ol style="list-style-type: none"> 1. Fill an application in the Office of the Registrar by February 15 for first semester transfers and summer session by September 15 for second semester transfers. 2. Have approved a total of 30 credit hours towards the program to which admission was originally granted. 3. Comply with specific departmental requirements. 4. Pays a nonrefundable fee of \$22.70 (Nonrefundable late fee \$32.70). 5. Does not transfer more than twice. 	<ol style="list-style-type: none"> 6. (Igual al actual.) 7. Submit to the Office of the Registrar at UPRM a Transcript of Conduct certified by the Dean of Students of the unit of the University of Puerto Rico of origin within the transfer dates established for the application. 8. Igual al inciso 2 actual. 9. Igual al inciso 3 actual. 10. Igual al inciso 4 actual. 11. Igual al inciso 5 actual.

4. Cambiar el procedimiento para transferencias externas. Los requisitos descritos en el Catálogo Académico del RUM deben enmendarse como sigue:

Contenido actual del catálogo	Cambio propuesto a los incisos
<p>External transfers</p> <p>Students from other units of the University of Puerto Rico may also apply for transfer. Applicants must meet the following requirements:</p> <ol style="list-style-type: none"> 1. Apply for transfer to the unit concerned through the Office of the Registrar within the transfer dates established by the Central Administration of the University of Puerto Rico. *2. Have a minimum of 30 approved credit-hours towards the program to which admission was originally granted. 3. Meet any order academic requirements specified by the program of interest. 4. Pay a nonrefundable fee of \$25.40 (Nonrefundable late fee \$35.40). * Certification 115 Board of Trustees 1996-1997 	<ol style="list-style-type: none"> 2. (Igual al actual.) 3. Submit to the Office of the Registrar at UPRM a Transcript of Conduct certified by the Dean of Students of the unit of the University of Puerto Rico of origin within the transfer dates established for the application. 4. Igual al inciso 2 actual. 5. Igual al inciso 3 actual. 6. Igual al inciso 4 actual.

Y para que así conste, expido y remito la presente certificación a las autoridades universitarias correspondientes, bajo el sello de la Universidad de Puerto Rico a los veintisiete días del mes de marzo del año dos mil quince, en Mayagüez, Puerto Rico.

Judith Ramírez Valerín
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 Secretaria

